



ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school and college preparatory education through high standards for academic scholarship, fitness and nutrition, character development, and student leadership opportunities.

**Athlos Leadership Academy
MN Charter District #4011
Board Meeting Minutes
May 30, 2023-Board Meeting
3:45 PM**

CALL TO ORDER

Ann DeGroot, Chair of the Board, called the meeting to order at 3:55PM.

ROLL CALL

Board Members Present: Joy Blanchard (4:01PM), Ann DeGroot, Ryan Nelson, Caroline Walker

Board Members Absent: Farxiyo Olow

Principal Present: Jennifer Geraghty

Board Clerk Present: Julie Brown

DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

APPROVAL OF AGENDA

Ryan Nelson presented a motion to approve the agenda. Motion was seconded by Caroline Walker. Motion passed unanimously. Joy Blanchard was not present for the vote.

COMMUNITY COMMENT

CONSENT AGENDA

April 25, 2023 Board Minutes
May 9, 2023 District Advisory Committee Minutes
May 16, 2023 Board Development Committee Minutes
22-23 Hiring Proposal
Vanguard Contract
Teachers on Call
Revised 23-24 School Calendar
NOVA School Psychologist Contract 23-24
NOVA Sped Office Support Contract 24-25
Audiology Contract 23-24
DHH Services Contract 23-24
Sharon Lovegren Contract 23-24

Caroline Walker presented a motion to approve all items on the Consent Agenda. Motion was seconded by Ryan Nelson. Motion passed unanimously. Joy Blanchard was not present for the vote.

SUPERINTENDENT'S REPORT

Jen Geraghty presented her report to the board. Enrollment for fall is looking good.

FINANCE REPORT

April 2023 Financials
May 23, 2023 Finance Committee Minutes
Joy Blanchard joined the meeting at 4:01 PM. Jen Geraghty presented the financial reports to the board. As regularly practiced, the board reviewed the April 2023 financial reports including the balance sheet, summary of revenue and expense statements, cash flow and check register. Joy Blanchard presented a motion to accept the April 2023 Financials and the May 23, 2023 Finance Committee Minutes. Motion was seconded by Caroline Walker. Motion passed unanimously.

Finance Policy Review

- Policy 7.1- Segregation of Duties
- Policy 7.2.1-Board Approval of Vendor Contracts
- Policy 7.2.2- Bidding for Services from Authorizer
- Policy 7.2.3-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- Policy 7.3.1- Electronic Transfer of Funds
- Policy 7.3.2- Expense and Reimbursement for Board and Employees
- Policy 7.3.3- Fundraising

- Policy 7.3.4- Student Fee Requirements and Prohibitions
- Policy 7.4-Data Access Policy for Members of the Public
- Policy 7.5-Annual Audit
- Policy 7.6-Prompt Payment of Bills
- Policy 7.7- Sale or Purchase of State Property
- Policy 7.8- Designation of Depositories
- Policy 7.9- Collateral Requirements for Depositories
- Policy 7.10-Investments
- Policy 7.11-Safekeeping of Investments, Contracts and Agreements
- Policy 7.13- Budget Process
- Policy 7.14- Loans
- Policy 7.15- Financial Reporting as an Internal Control
- Policy 7.16- Fiscal Management-Income
- Policy 7.17- Guidelines for Use of Finance Policies
- Policy 7.18- Credit Cards
- Policy 7.19- Fund Balance Policy
- Policy 7.20- Disposition of Obsolete Equipment and Materials
- Policy 7.21-Extended Day Programming Cost and Use for Employees
- Policy 7.22- Credit Card Processing and Handling Security Policy
- Policy 7.23 -Acceptance and Administration of Gifts

Caroline Walker presented a motion to approve the listed finance policies as amended. Motion was seconded by Ryan Nelson. Motion passed unanimously.

OLD BUSINESS

April 25, 2023 Closed Board Minutes Report

Ryan Nelson presented a motion to state the following for today's minutes. Motion was seconded by Joy Blanchard. Motion passed unanimously.

On April 25,2023 a closed board session was held to report out on the results of the annual principal evaluation. No concerns were noted.

NEW BUSINESS

2023-2024 Food Service Contract

Caroline Walker presented a motion to approve the 23-24 Food Services Contract as presented and to grant Jen Geraghty authority to negotiate any final contractual changes in the event that MDE requires additional changes during their contract review. Motion was seconded by Ryan Nelson. Motion passed unanimously.

FY23 Auditor Proposal

Joy Blanchard presented a motion to pursue a contract with Schlenner Wenner & Co to conduct the FY23 financial audit for Athlos Leadership Academy and Spartan Innovation Building Corporation. Motion was seconded by Ryan Nelson. Motion passed unanimously.

FY24 Board Meeting Calendar

Ryan Nelson presented a motion to approve the FY24 Board Meeting Calendar as presented. Motion was seconded by Caroline Walker. Motion passed unanimously.

Policy Review

Joy Blanchard presented a motion to approve the following policies. Motion was seconded by Ryan Nelson. Motion passed unanimously.

- Policy 4.1.2 At-Will Employment
- Policy 4.1.3 Criminal Background Checks
- Policy 4.11 Teacher Evaluations
- Policy 5.2.1 Attendance and Absences
- Policy 5.2.2 Compulsory Attendance
- Policy 5.3.2 Records Retention
- Policy 5.4.6 Dress Code/Religiously Neutral
- Policy 5.5.4 Concussion Management
- Policy 5.7.1 Tennessee Warning
- Policy 5.7.2 School Lockers Policy
- Policy 5.7.3 Students' Free Speech Rights
- Policy 6.1 Grading System
- Policy 6.4.1 Release Time for Religious Events
- Policy 6.4.2 Facility Access Policy
- Policy 6.5 Curriculum Review & Alternative Instruction
- Policy 6.6 Pledge of Allegiance
- Policy 6.7 Field Trips and Travel
- Policy 6.9 Compliance with Academic Standards
- Policy 8.1 Dissolution and Closure Policy
- Policy 8.5 Insurance Coverage
- Policy 8.6 Non-profit Law
- Policy 8.7.3 Distribution of Noncurricular Materials
- Policy 8.8 Service Animal Policy
- Policy 8.11 Health Insurance Policy

BOARD CORRESPONDANCE AND COMMUNICATION

Board Self-Evaluation- The board completed its annual self-evaluation at today's meeting.

Board Member Training

ADJOURNMENT

Meeting adjourned at 4:19PM.

UPCOMING MEETINGS

April 21st	Board Development Committee	7:30 AM
April 25 th	Executive Committee	3:00 PM
April 25 th	School Board	3:45 PM
April 25 th	Personnel Committee	4:30 PM
May 9 th	District Advisory Committee	3:30 PM
May 16 th	Board Development Committee	3:15 PM
May 23 rd	Finance Committee	8:00 AM
May 30 th	School Board	3:45 PM
June 9 th	School Board	12:00 PM
June 27 th	Finance Committee	12:00 PM